CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 DECEMBER 2015 TO 31 MARCH 2016

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £50,000 or more from an approved budget, or
- a decision to vire more than £10,000 from one budget to another, or
- a decision which would result in a saving of £10,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: <u>www.chesterfield.gov.uk</u>



Meeting Dates 2015/16

| <u>Cabinet</u> | Council |
|--|---------------------|
| 2 June 2015* 16 June 2015 30 June 2015 | |
| 14 July 2015* 21 July 2015 | 22 July 2015 |
| 8 September 2015* 22 September 2015 | |
| 6 October 2015* 20 October 2015 | 14 October 2015 |
| 3 November 2015* 17 November 2015 | |
| 1 December 2015* 15 December 2015 | 16 December 2015 |
| 12 January 2016* 26 January 2016 | |
| 9 February 2016* 23 February 2016 | 25 February 2016 |
| 8 March 2016* 22 March 2016 | |
| 5 April 2016* 19 April 2016 | 27 April 2016 (ABM) |
| 3 May 2016* 17 May 2016 31 May 2016 | 11 May 2016 (ACM) |

*From 2015/16, Joint Cabinet and Employment and General Committee

| | · - | |
|---|--|--|
| Leader and Cabinet Member for Regeneration | Councillor John Burrows | |
| Deputy Leader and Cabinet Member for Planning | Councillor Terry Gilby | |
| Cabinet Member for Business Transformation | Councillor Ken Huckle | Assistant Member Councillor Keith Brown |
| Cabinet Member for Governance Cabinet Member for Health | Councillor Sharon Blank Councillor Chris | Assistant Member Councillor Mick Wall Assistant Member |
| and Wellbeing | Ludlow | Councillor Helen Bagley |
| Cabinet Member for Housing | Councillor Tom Murphy | Assistant Member Councillor Sarah Hollingworth |
| Cabinet Member for Town Centre and Visitor Economy | Councillor Amanda Serjeant | Assistant Member Councillor Jean Innes |

meet immediately prior to the first meeting of Cabinet each month

(To view the dates for other meetings please click here.)

Cabinet members and their portfolios are as follows:

In addition to the Cabinet Members above, the following Councillors are voting Members for Joint Cabinet and Employment and General Committee

Councillor Helen Elliott Councillor Gordon Simmons Councillor John Dickinson Councillor Jean Innes Councillor Maureen Davenport

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|--|--|---|--|---|---|--|
| Key Dec | isions | | | | | | | |
| Key Decision 337 | THI Scheme Project Evaluation - to receive a final evaluation of the THI project for Chesterfield Town Centre. | Cabinet | Deputy Leader & Cabinet Member for Planning | 26 Jan 2016 | Report of Development Management and Conservation Manager | Paul Staniforth Tel: 01246 345781 paul.staniforth@ chesterfield.gov. uk | Public | |
| Key Decision 398 | Sale of CBC Land/Property | Deputy Leader & Cabinet Member for Planning | Deputy Leader & Cabinet Member for Planning | 30 Oct 2015 | Report of Head of Kier | Matthew Sorby Tel: 01246 345800 matthew.sorby @chesterfield.g ov.uk | Exempt 3 Contains financial information | |
| Key Decision 495 | Local Government Pension Scheme To approve the revised Discretions in accordance with the changes to the Local Government Pension Scheme Regulations | Cabinet Council | Cabinet Member - Business Transformation | 26 Jan 2016 25 Feb 2016 | Report of HR and Payroll Lead | Jane Dackiewicz Tel: 01246 345257 jane.dackiewicz @chesterfield.g ov.uk | Public | |
| Key Decision 513 | Approval to Dispose of Miscellaneous Housing Stock | Cabinet | Cabinet Member - Housing | 15 Dec 2015 | Report of Housing Service Manager – Business Planning & Strategy | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Exempt 3 | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|--|--|---|---|--|----------------------|--|
| Key Decision 537 | Procurement Options A paper providing options for the future service delivery method for the procurement service | Joint Cabinet and Employment & General Committee | Cabinet Member - Business Transformation | 3 Nov 2015 | Report of Business Transformati on Manager | Karen Brown Tel: 01246 345293 karen.brown@c hesterfield.gov.u k | Public | |
| Key Decision 539 | Barrow Hill Environmental Improvements Update To update members on progress and provide details of next stages | Cabinet | Cabinet Member - Housing | 3 Nov 2015 | Report of Housing Manager - Business Planning and Strategy | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Exempt 1 | |
| Key Decision 540 | Asbestos Compliance Report Asbestos management compliance review and action plan | Cabinet | Cabinet Member - Housing, Cabinet Member - Governance | 3 Nov 2015 | Report of Housing Manager - Business Planning and Strategy and Business Transformati on Manager | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|-------------------------|---|---|---|---|----------------------|--|
| Key Decision 541 | Cultural Venues Fees and Charges 2016 To review the scale of charges for lettings at the Pomegranate Theatre, the Winding Wheel, the Assembly Rooms in the Market Hall and Hasland Village Hall for 2016. | Cabinet | Cabinet Member - Town Centre and Visitor Economy | 17 Nov 2015 | Report of Cultural and Visitor Services Manager | Anthony Radford Tel: 01246 345339 anthony.radford @chesterfield.g ov.uk | Public | |
| Key Decision 547 | Great Place: Great Service Update To approve the focus and activity of the Great Place: Great Service Programme for the next 18 months. | Cabinet Council | Cabinet Member - Business Transformation | Not before 1st Dec 2015 16 Dec 2015 | Report of Executive Director | James Drury james.drury@ch esterfield.gov.uk | Public | |
| Key Decision 548 | Review Statement of Licensing Policy To adopt the revised statement of licensing policy to regulate licensable activities on licensed premises, by qualifying clubs and at temporary events in accordance with section 5 of the Licensing Act 2003. | Cabinet Council | Cabinet Member - Health and Wellbeing | 1 Dec 2015 16 Dec 2015 | Report of Licensing Manager | Trevor Durham Tel: 01246 345203 trevor.durham@ chesterfield.gov. uk | Public | |
| Key Decision 549 | Environmental Health Fees and Charges 2016-17 To approve the fees and charges for environmental health services for 2016- 17. | Cabinet | Cabinet Member - Health and Wellbeing | 15 Dec 2015 | Report of Environment al Health Manager | Russell Sinclair Tel: 01246 345397 russell.sinclair@ chesterfield.gov. uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|--|--|---|---|--|---|--|
| Key Decision 550 | Parkside – Allocations/Charges and Support | Cabinet | Cabinet Member - Housing | 15 Dec 2015 | Report of Housing Services Manager - Customer Division | Julie McGrogan Tel: 01246 345135 julie.mcgrogan @chesterfield.g ov.uk | Exempt 3 relating to financial or business affairs | |
| Key Decision 554 | Approval of the Council's Safeguarding Children and Vulnerable Adults Policy and Procedures | Joint Cabinet and Employment & General Committee | Cabinet Member - Health and Wellbeing | 1 Dec 2015 | Report of Policy Manager | Donna Reddish Tel: 01246 345307 donna.reddish@ chesterfield.gov. uk | Public | |
| Key Decision 557 | Review of Fees and Charges for Outdoor Recreation 2016/17 | Cabinet | Cabinet Member - Health and Wellbeing | Not before 12th Jan 2016 | Report of Environment al Services Manager | Mel Henley melhenley@che sterfield.gov.uk | Public | |
| Key Decision 558 | Review of Cemeteries Fees and Charges for 2016/17 | Cabinet | Cabinet Member - Health and Wellbeing | Not before 12th Jan 2016 | Report of Environment al Services Manager | Mel Henley melhenley@che sterfield.gov.uk | Public | |
| Key Decision 559 | Review of Fees and Charges for Waste and Recycling 2016/17 | Cabinet | Cabinet Member - Health and Wellbeing | Not before 15th Dec 2015 | Report of Environment al Services Manager | Mel Henley melhenley@che sterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|--|---|--|---|---|---|--|
| Key Decision 559 | Outstanding Debts For Write Off Including insolvency related debts and other bad debts | Cabinet Member for Business Transformatio n | Cabinet Member - Business Transformation | 3 Nov 2015 | Report of Chief Finance Officer | Maureen Madin Tel: 01246- 345487 maureen.madin @chesterfield.g ov.uk | Exempt 3 Relating to financial or business affairs | |
| Key Decision 560 | Review of crèche services | Joint Cabinet and Employment & General Committee | Cabinet Member - Health and Wellbeing | 3 Nov 2015 | Report of Sports and Leisure Manager | Mick Blythe Tel: 01246 345101 mick.blythe@ch esterfield.gov.uk | Exempt 3, 4 | |
| Key Decision 562 | Review of the Council's Car Parking Policy To review the Council's Parking Policy and agree an investment plan | Cabinet Council | Cabinet Member - Town Centre and Visitor Economy | Not before 15th Dec 2015 16 Dec 2015 | Report of Town Centre Operations Manager and Parking and CCTV Manager | Andy Bond Tel: 01246 345991 andy.bond@che sterfield.gov.uk | Public | |
| Key Decision 563 | Review of Car Parking Charges To review car parking prices and agree prices for 2016 | Cabinet | Cabinet Member - Town Centre and Visitor Economy | 15 Dec 2015 | Report of Town Centre Operations Manager and Parking and CCTV Manager | Andy Bond Tel: 01246 345991 andy.bond@che sterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|--|---|---|--|---|--|--|
| Key Decision 564 | Zero Hours Contracts at Chesterfield Venues To introduce annualised contracts at the Venues in order to comply with the Council's Zero Hours Policy | Joint Cabinet and Employment & General Committee | Cabinet Member - Town Centre and Visitor Economy | 3 Nov 2015 | Report of Arts and Venues Manager | Anthony Radford Tel: 01246 345339 anthony.radford @chesterfield.g ov.uk | Exempt 1, 4 Information relation to individuals and staff negotiation s | |
| Key Decision 565 | Visitor Information Centre Staffing Reorganisation To reorganise the staff based at the Visitor Information Centre so that they can provide 'one' service for sales and information. | Joint Cabinet and Employment & General Committee | Cabinet Member - Town Centre and Visitor Economy | 3 Nov 2015 | Report of Arts and Venues Manager and Tourism, Museums and Events Manager | Anthony Radford Tel: 01246 345339 anthony.radford @chesterfield.g ov.uk | Exempt 1, 4 Information relation to individuals and staff negotiation s | |
| Key Decision 566 | General Fund Revenue and Capital Budget Monitoring Report and Updated Medium Term Financial Forecast – Second Quarter 2015/16 | Cabinet Council | Deputy Leader & Cabinet Member for Planning | 1 Dec 2015 16 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 567 | Leader and Cabinet Member for Regeneration Revenue Budget 2015/16 - 2018/19 | Cabinet | Leader & Cabinet Member for Regeneration | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|-------------------------|--|---|--|---|----------------------|--|
| Key Decision 568 | Deputy Leader and Cabinet Member for Planning Revenue Budget 2015/16 - 2018/19 | Cabinet | Deputy Leader & Cabinet Member for Planning | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 569 | Cabinet Member for Business Transformation Revenue Budget 2015/16 - 2018/19 | Cabinet | Cabinet Member - Business Transformation | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 570 | Cabinet Member for Governance Revenue Budget 2015/16 - 2018/19 | Cabinet | Cabinet Member - Governance | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 571 | Cabinet Member for Health and Wellbeing Revenue Budget 2015/16 - 2018/19 | Cabinet | Cabinet Member - Health and Wellbeing | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|-------------------------|---|---|--|---|----------------------|--|
| Key Decision 572 | Cabinet Member for Housing General Fund Revenue Budget 2015/16 - 2018/19 | Cabinet | Cabinet Member - Housing | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 573 | Cabinet Member for Town Centre and Visitor Economy Revenue Budget 2015/16 - 2018/19 | Cabinet | Cabinet Member - Town Centre and Visitor Economy | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 574 | General Fund Revenue Budget Summary | Cabinet | Leader & Cabinet Member for Regeneration | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 575 | Local Council Tax Support Scheme 2016/17 | Cabinet Council | Cabinet Member - Business Transformation | 15 Dec 2015 16 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|----------------------------|--|---|---|--|----------------------|--|
| Key Decision 576 | Collection Fund revised estimates 2015/16 | Cabinet | Deputy Leader & Cabinet Member for Planning | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 577 | Risk Management Strategy and in year review | Cabinet Council | Deputy Leader & Cabinet Member for Planning | 9 Feb 2016 25 Feb 2016 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 578 | General Fund Capital Programme | Cabinet | Deputy Leader & Cabinet Member for Planning | 15 Dec 2015 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 579 | Housing Repairs Budget 2016/17 | Cabinet | Cabinet Member - Housing | 9 Feb 2016 | REPORT OF HOUSING SERVICE MANAGER - BUSINESS PLANNING & STRATEGY | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|-------------------------|--------------------------------|---|---|--|----------------------|--|
| Key Decision 580 | Housing Revenue Account Budget 2016/17 - 2021/22 | Cabinet | Cabinet Member - Housing | 9 Feb 2016 | REPORT OF HOUSING SERVICE MANAGER - BUSINESS PLANNING & STRATEGY | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |
| Key Decision 581 | Housing Capital Programme - NEW PROGRAMME FOR 16/17, 17/18 AND 18/19 NEW PROGRAMME FOR 16/17, 17/18 AND 18/19 | Cabinet Council | Cabinet Member - Housing | 9 Feb 2016 25 Feb 2016 | REPORT OF HOUSING SERVICE MANAGER - BUSINESS, PLANNING & STRATEGY | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |
| Key Decision 582 | Annual Housing Revenue Account - Rent and Service Charge Increase TO SET RENT AND SERVICE CHARGE LEVELS | Cabinet | Cabinet Member - Housing | 26 Jan 2016 | REPORT OF HOUSING SERVICE MANAGER - BUSINESS PLANNING AND STRATEGY | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|--|---|---|---|--|----------------------|--|
| Key Decision 583 | Housing Revenue Account Business Plan | Cabinet | Cabinet Member - Housing | 26 Jan 2016 | REPORT OF HOUSING SERVICE MANAGER - BUSINESS PLANNING & STRATEGY | Alison Craig Housing Tel: 01246 345156 alison.craig@ch esterfield.gov.uk | Public | |
| Key Decision 584 | Purchase of Property under Strategic Acquisitions Policy | Housing Services Manager - Business Planning and Strategy | Cabinet Member - Housing | Not before 2nd Dec 2015 | | | Exempt 3 | |
| Key Decision 585 | A Review of the Careline and Support Service | Cabinet | Cabinet Member - Housing | 9 Feb 2016 | Report of Housing Service Manager - Customer Division | Julie McGrogan Tel: 01246 345135 julie.mcgrogan @chesterfield.g ov.uk | Exempt 3 | |
| Key Decision 586 | 2016/17 Open Market Fees and Charges | Cabinet | Cabinet Member - Town Centre and Visitor Economy | Not before 12th Jan 2016 | Report of the Town Centre Operations Manager | Andy Bond Tel: 01246 345991 andy.bond@che sterfield.gov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|--|--|---|---|--|---|--|--|
| Key Decision 587 | Corporate Management Team Restructure | Joint Cabinet and Employment & General Committee | Leader & Cabinet Member for Regeneration | Not before 15th Dec 2015 | | Huw Bowen Chief Executive Tel: 01246 345308 huw.bowen@ch esterfield.gov.uk | Exempt 1, 4 Information relating to individuals, consultatio ns or negotiation s | |
| Key Decision 588 | Accountancy Service Restructure | Joint Cabinet and Employment & General Committee | Leader & Cabinet Member for Regeneration | Not before 15th Dec 2015 | Report of Head of Finance | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Exempt 1, 3 Relating to individuals and financial and business affairs | |
| Key Decision 589 | Review of CCTV Service To review the operation of the service, including levels of staff monitoring, investment required and relocation of the control room | Joint Cabinet and Employment & General Committee | Cabinet Member - Town Centre and Visitor Economy | 12 Jan 2016 | Report of the Town Centee Operations Manager | Andy Bond Tel: 01246 345991 andy.bond@che sterfield.gov.uk | Exempt 1, 4 | |
| Key Decision 590 | Senior Pay Policy | Cabinet Council | Cabinet Member - Business Transformation | 26 Jan 2016 25 Feb 2016 | Report of the HR and Payroll Lead | Jane Dackiewicz Tel: 01246 345257 jane.dackiewicz @chesterfield.g ov.uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|------------------------|---|--|--|---|---|---|--|--|
| Key Decision 591 | Proposed sale of land and premises at 6 Ashgate Road, Chesterfield | Deputy Leader and Cabinet Member for Planning | Deputy Leader & Cabinet Member for Planning | Not before 23rd Dec 2015 | Report of the Head of Kier | Matthew Sorby Tel: 01246 345800 matthew.sorby @chesterfield.g ov.uk | Exempt 3 | |
| Private I | tems (Non Key Decisions) | 1 | 1 | 1 | 1 | I | I | L |
| Non-Key 363 | Application for Home Repairs Assistance | Cabinet Member - Housing | Cabinet Member - Housing | 30 Nov 2015 | Report of Business Planning and Strategy Manager - Housing Services | Jane Thomas jane.thomas@c hesterfield.gov.u k | Exempt 1, 3 Information relating to an individual Information relating to financial affairs | |
| Non-Key 367 | Lease of Commercial and Industrial Properties | Deputy Leader & Cabinet Member for Planning | Deputy Leader & Cabinet Member for Planning | 30 Nov 2015 | Report of Kier Asset Management | Christopher Oakes Tel: 01246 345346 christopher.oak es@chesterfield .gov.uk | Exempt 3 Information relating to financial or business affairs | |
| Key Decision 375 | Proposed Restructure of the Personal Assistants | Joint Cabinet and Employment & General Committee | Cabinet Member - Governance | 3 Nov 2015 | Report of the Support Services Manager | David Wallace | Exempt 1 | Special Urgency Exception Notice Completed |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|-----------------------------------|--|--|---|---|--|---|--|--|
| Non-Key Non-Key 376 | Building Cleaning Staffing | Joint Cabinet and Employment & General Committee | Cabinet Member - Health and Wellbeing | Not before 15th Dec 2015 | Report of Waste & Street Cleaning Manager | Dave Bennett Tel: 01246 345122 dave.bennett@c hesterfield.gov.u k | Exempt 1 Information relating to Individuals | |
| Key Decision Non Key 377 | Application for Business Rates Relief | Cabinet | Leader & Cabinet Member for Regeneration | 17 Nov 2015 | Report of the Head of Finance | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Exempt 3 | Special Urgency Exception Notice Completed |
| Non Key | Decisions | 1 | | 1 | I | | I | 1 |
| Non-Key 41 | Public Private Partnerships (PPP) Update To note performance and ongoing work. | Cabinet | Cabinet Member - Business Transformation | Not before 17th Nov 2015 | Report of Executive Director | James Drury james.drury@ch esterfield.gov.uk | Public | |
| Non-Key 46 | Calculation of Tax Base 2016/17 | Employment and General Committee | | 25 Jan 2016 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |

| Decision No | Details of the Decision to be Taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date Decision can be Taken | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated | Public or Private | Decision Under Urgency Provisions |
|----------------------------------|---|--|--|---|--|---|----------------------|--|
| Key Decision 47 | Approval of Business Rates Estimates 2015/16 | Employment and General Committee | | 25 Jan 2016 | Report of Chief Finance Officer | Barry Dawson Tel: 01246 345451 barry.dawson@ chesterfield.gov. uk | Public | |
| Key Decision 48 | Framework for responding to speakers promoting messages of hate and intolerance at Chesterfield Borough Council owned venues and within the Borough | Cabinet | Cabinet Member - Governance | Not before 15th Dec 2015 | Report of the Policy Manager | Donna Reddish Tel: 01246 345307 donna.reddish@ chesterfield.gov. uk | Public | |
| Key Decision Non-Key 49 | Chesterfield Borough Council's Application to become an Affiliate Member of the Healthy Communities Network | Cabinet Member for Health and Wellbeing | Cabinet Member - Health and Wellbeing | 15 Dec 2015 | | Donna Reddish Tel: 01246 345307 donna.reddish@ chesterfield.gov. uk | Public | |